

Data center and server room cleaning: what we clean

Walk controlled rooms with your IT lead and mark what the crew may touch.

Site _____ Address _____
Walked by _____ Date _____

Before the first visit

- ☐ Rooms on the cleaning list
- ☐ Hours the crew may enter
- ☐ Escort named for controlled spaces
- ☐ Surfaces the crew may touch
- ☐ Cleaning products your site lists
- ☐ Shoe covers and gloves at entry

Top to bottom in the room

- ☐ Overhead cable trays
- ☐ Ledges and light fixtures
- ☐ Exteriors of listed cabinets and enclosures
- ☐ Walls and doorways
- ☐ Floor vacuumed with HEPA filtration
- ☐ Floor damp-mopped, low-residue solution
- ☐ Perforated tiles cleaned without pushing debris down

Raised floor (with your permission)

- ☐ A few tiles lifted at a time
- ☐ Subfloor concrete HEPA-vacuumed
- ☐ Pedestals and stringers wiped
- ☐ Tiles set back in place
- ☐ Zip-tie tails and packaging scraps bagged out

Left alone

- ☐ Cabinets stay closed
- ☐ Cables stay put
- ☐ Keyboards, power switches and rack tops untouched

After each visit and after moves

- ☐ Short note to your lead: rooms cleaned
- ☐ Missing floor tile or propped door noted
- ☐ Cage and aisle cleared after a move or install
- ☐ Foam, cardboard and label backing removed

Rest of the building

- ☐ Operations center, offices and break rooms
- ☐ Restrooms
- ☐ Shipping and staging rooms swept and mopped
- ☐ Drywall dust cleared after a buildout

Notes
