

Lab and cleanroom cleaning: what we clean

Walk the building with your lab manager or safety lead and mark each room's procedure.

Lab _____ Address _____
Walked by _____ Date _____

Set at the walkthrough

- ☐ Rooms the crew enters
- ☐ Products for each room
- ☐ Surfaces your staff clear first
- ☐ Crew sign-in steps
- ☐ Contact for spills or unknown material

Lab rooms

- ☐ Cleared bench tops wiped back edge forward
- ☐ Lab sinks, faucet handles and drain boards
- ☐ Eyewash and safety shower exteriors
- ☐ Cabinet exteriors
- ☐ Door handles, switches and stool seats
- ☐ Regular bins emptied to building carts, relined
- ☐ Floor last, with lab-only mops and pads

Left in place

- ☐ Samples and glassware
- ☐ Instruments
- ☐ Labeled containers
- ☐ Spills or broken glass, reported

Controlled rooms

- ☐ Gowning per your procedure
- ☐ Only low-lint wipes and mop heads cleared for the room
- ☐ High to low, cleanest corner toward the door
- ☐ Walls, pass-throughs, carts and chairs
- ☐ Sign-off sheet entry after each visit
- ☐ Deep-clean cycle on a separate day

Offices and shared rooms

- ☐ Offices, conference rooms and corridors
- ☐ Restrooms fixture to floor, refilled
- ☐ Break-room counters, sinks, tables and handles

Floors and timing

- ☐ Corridor and classroom vinyl tile refinished
- ☐ Receiving and utility concrete scrubbed
- ☐ Visits after the last run or class
- ☐ Bigger jobs at semester break or a slow day

Notes
