

Senior living cleaning: what we clean

Tour the shared spaces with your director and note when each room is free.

Community _____ Address _____
Walked by _____ Date _____

Entrance and reception

- ☐ Door glass and vestibule mats
- ☐ Front desk, guest book or sign-in tablet and pens
- ☐ Waiting chairs and side tables
- ☐ Lobby restroom
- ☐ Hand sanitizer stations and dispensers refilled
- ☐ Elevator lobby buttons, door edges and seating

Dining room and kitchen

- ☐ Tables brushed and wiped
- ☐ Chair seats, backs and armrests
- ☐ Floor under and around each table
- ☐ Beverage counter, snack station and sills
- ☐ Prep counters and serving lines cleaned and sanitized
- ☐ Dish area and floor along cooler doors and drains

Lounges, activity rooms and library

- ☐ Craft tables cleared of paint and glue
- ☐ Card and puzzle tables
- ☐ Lounge chairs vacuumed along the seams
- ☐ Remotes and light switches wiped
- ☐ Bookshelves, lamp shades and reading tables
- ☐ Exercise room chairs, mats and mirrors

Hallways and elevators

- ☐ Handrails wiped end to end
- ☐ Door frames, switch plates and hallway benches
- ☐ Elevator cab walls, buttons and grab bars
- ☐ Hard floors signed at both ends, dry path kept
- ☐ Corridor vacuuming outside rest hours

Staff and admin spaces

- ☐ Break room counters, sinks, fridge handles, microwave
- ☐ Staff restrooms and locker areas restocked
- ☐ Director, business and marketing offices
- ☐ Desk phones and keyboards wiped
- ☐ Conference tables wiped, chairs pushed in

Floors and daytime help

- ☐ Dining and corridor carpet cleaned one wing at a time
- ☐ Activity room floors scrubbed or refinished
- ☐ Day porter between meals and visiting hours

Notes
