Transportation facility cleaning: what we clean

Walk both sides with your facility contact and mark the zones crews may enter.

Facility _____ **Address** _____

Walked by _____ **Date** _____

Passenger areas

- ☐ Waiting areas and seating
- ☐ Ticketing counters
- ☐ Concourses and lounges
- ☐ Entrances
- ☐ Touchpoints and floors
- ☐ Waste emptied across the concourse

Restrooms and porter rounds

- ☐ Public restrooms cleaned on the full visit
- ☐ Restrooms checked and restocked during the day
- ☐ Bins emptied before they overflow
- ☐ Spills in waiting areas handled

Staff side

- ☐ Administrative offices
- ☐ Staff breakrooms
- ☐ Corridors
- ☐ Employee restrooms

Freight and fleet buildings

- ☐ Freight and dispatch offices
- ☐ Fleet-support rooms
- ☐ Staff areas in maintenance buildings
- ☐ Yard and shop-floor transitions into the building

Garages, docks and floors

- ☐ Parking structures swept and litter picked up
- ☐ Loading docks washed to suit the surface
- ☐ Concourse and corridor floors on periodic care

Before the first visit

- ☐ Movement rules and safety boundaries
- ☐ Zones that stay off limits
- ☐ Entry arrangements for each building
- ☐ Facility contact for supplies and issues
- ☐ Quiet window for the full clean

Notes